

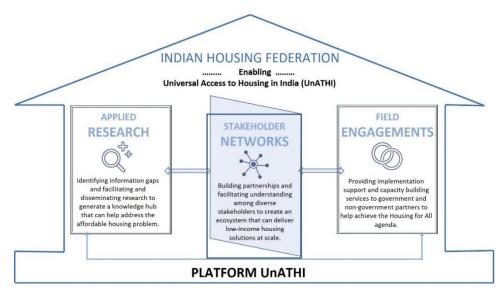
# Job Description for Chief Executive Officer, August 2022

### **About IHF**

Indian Housing Federation (IHF) is a Section 8 non-profit organisation with a vision to reduce inequalities faced by socially and economically weaker sections of the society by enabling access to affordable and sustainable housing. Incorporated in July 2015, IHF has accumulated over seven years of grassroots experience and understanding of the complex and diverse space of housing in India, while providing strategic and implementation support to the state governments of Assam, Haryana, Odisha, Tamil Nadu and Uttar Pradesh towards achieving the objective of "Housing for All". Tata Trusts was one of the main early donors of IHF. Income tax exemptions for charitable activities are in place.

### **About Platform UnATHI**

The Platform for Universal Access to Housing in India (UnATHI) is envisioned to become a multi-stakeholder discussion and action platform for inclusive and affordable housing, that will help build collaborations among government and non-government players, both for-profits and non-profits, to create innovative solutions for low-income housing, by working together and learning from each other.



The platform is expected to grow into a vibrant community focused on action and advocacy to enable solutions for low-income housing at scale. The evolution of Platform UnATHI will be driven through IHF <u>Stakeholder Networks</u>, which in turn will be supported through actionable intelligence from ongoing research under IHF <u>Applied Research</u> and implementation work under IHF <u>Field Engagements</u>.

Job Title	Chief Executive Officer
Reports To	Director
Type	Full-time
Location	Flexible - Delhi or Mumbai preferable but not mandatory
Joining	Immediate

#### **Current Status**

- Existing relationships with over 100 sector stakeholders including Government Agencies
- Pipeline of diversified set of donors
- Eligible to apply for FCRA. Application ready for submission
- Diversified geographic coverage and body of work



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### Scope of Work

- Devise the overall strategy and run the organisation.
- Mobilise resources that are required to pursue the organisation's vision and goals.
- Maintain the relationships with existing stakeholders and donors.
- Increase the pool of resources and scale of operations.
- Perform all roles required for organisation development.

### Requirements for the role:

- An individual with entrepreneurial abilities to take initiative and create solutions with high ownership and perseverance.
- Deep passion and conviction to enable access to housing for low-income communities.
- A keen interest in social development, low-income housing and a drive to contribute meaningfully to this sector.
- 10 years+ of work experience, in government facing roles or established non-profits (preferable but not mandatory).
- A Masters degree in Public Policy/Planning/Architecture/Social Work/ Finance/ Business Management/ Liberal Arts or equivalent.
- Experience in building teams (Recruitment, leading, coaching and mentoring) all levels in an organization
- Proficiency (speaking, writing and reading) in English and Hindi.
- Strong communication, interpersonal and networking skills required for effective liaising between stakeholders including donors, government agencies and partners.
- Willing and flexible to travel extensively for work.
- Ability to lead in virtual work environments/lean team setups.
- Ability to handle multiple projects and meet realistic deadlines in a fast-paced, dynamic work environment without compromising on quality.
- Proficiency with Microsoft Office (Excel, PowerPoint and Word) and Google Suite.
- \*Initial Support for understanding the specifics of the organisation/ sector and getting introductions to existing relationships will be available.

#### Compensation

As per development sector norms. As CEO the candidate is expected to raise resources and has a say in fixing the compensation.

## To Apply

Please drop us an email on **contact@ihf.in** with the subject 'Application for IHF - CEO' Last date of application: **20.09.2022.** Please attach an Updated CV and a Cover Letter clearly expressing your interest in the role with your application email.

IHF is an equal opportunity employer and prohibits discrimination or harassment of any kind. **Website:** www.ihf.in LinkedIn: https://www.linkedin.com/company/indian-housing-federation/