

Position: Project Associate/Consultant

TERI

Division: Transport and Urban Governance Division

Division Overview:

TERI's Transport and Urban Governance Division (TUGD) has a vision to help create sustainable, resilient, and 'smarter' cities. With the emphasis on cities globally, TUGD conducts urban policy analysis, sustainable urban planning, capacity building, and knowledge creation. Since its inception, TUGD has been providing technical support and advisory to multiple cities across the country in planning for sustainable and smart urban development, including preparation of climate resilience strategies and city-level climate action plans. The division has also been conducting several capacity building and training workshops, stakeholder consultations, and policy dialogues for enhancing capacities of urban practitioners across India. TUGD has been successful in impacting regional, national, and global efforts towards urban climate resilience.

Position Overview:

TERI is seeking a **Project Associate/Consultant** to join the Urban Governance team of the Transport and Urban Governance Division. This position provides a unique opportunity for those willing to work with ministries, urban local bodies, policy thinktanks, research institutions, citizens/communities, and multi-lateral organizations to facilitate the technical and capacity building assistance required for developing smart and climate resilient cities.

The candidate will be a part of the project, '**Transformative climate action using participatory data-driven decision-making platforms (T-CAP)**' in Vishakhapatnam, India. The project aims to facilitate participatory local level policy making and implementation to catalyse transformative climate actions in small and medium cities. The selected candidate will be responsible for research collection and analysis, project management tasks, outreach activities, and provide technical inputs as per requirement. The candidate is also required to carry out fieldwork in Vishakhapatnam.

Responsibilities and Key Competencies:

- Demonstrate and apply professional and/or technical expertise/knowledge
 - Proficiency in conducting qualitative and quantitative research and data analysis in the urban development, climate change (mitigation and adaptation) fields.
 - Adequate knowledge of city level climate assessment frameworks and other climate action tools in the local context.
 - Proficiency in conducting comprehensive literature review and identifying case studies to apply innovative approaches.
- Support the project team in capacity building activities
 - Experience in organizing stakeholder engagement workshops with diverse stakeholders, including the vulnerable/marginalised groups of society.
 - **Ability to work with urban local body - Vishakhapatnam - in strengthening their capacities, *including setting up of urban living lab.***
- Contribute in knowledge creation and dissemination activities throughout the project
 - Proficiency in developing knowledge products, including policy briefs, working papers, journal articles, and blogs.
 - Proficiency in report writing and documentation.
 - Ability to develop outreach content, such as for social media, websites, newsletters, press releases and any other channels to deliver the project content and ensure visibility.
- Assist the project team in project management, implementation and coordination activities

- Ability to plan, manage, and coordinate outreach and capacity building events, such as stakeholder consultations, training workshops, conferences, and knowledge product dissemination.
- Ability to network and coordinate with project partners and various stakeholders, including urban local bodies, policy thinktanks, citizens, etc. regarding project deliverables.
- Ability to formulate and manage project budgets and understand project-related legal terminologies.

Qualification:

- Completed Master's degree in Urban Planning/Urban Development/ Public Policy/any other relevant social sciences field.
- 2-4 years of relevant professional experience of working in reputed public/private sector agencies, with national/international development organizations, research/policy thinktanks, or with multilateral/bilateral institutions.
- Work experience in the field of urban climate action with a focus on climate adaptation and disaster risk reduction is required.

Desired Skills:

- Proficiency in software skills such as ArcGIS, QGIS R, Microsoft Office (MS Excel, Word, PowerPoint etc.).
- Proven writing skills with a credible publications record.
- Strong communication skills.
- Willingness to learn and explore new experiences.
- Ability to work collaboratively with colleagues.
- Flexibility to work in challenging circumstances.
- Willingness to solve research problems with innovative thinking.

Language Requirements:

- Fluency in the local language – Telegu.
- Fluency in English/Hindi.

Location: Vishakhapatnam. Flexible to travel to Delhi as and when required

Kindly send your CVs to shilpa.mogha@teri.res.in latest by **20th October 2022**.