

## ADVERTISEMENT INVITING APPLICATION FOR VARIOUS POSTS

(On Contract Basis)

Post details, Pay, allowances, minimum qualification, selection procedure and application format for posts advertised.

**(I) Post Details:**

S.No	Post	Centre Name	No of Posts
1.	Senior Consultant	Centre for Urban Governance (CUG)	01
		Centre for Economy, Trade & Innovation (CETI)	02
		Centre for NRM & Decentralized Governance (CNRM & D- Gov)	02
2.	Consultant	Centre for Urban Governance (CUG)	01
		Centre for Economy, Trade & Innovation (CETI)	03
		Centre for NRM & Decentralized Governance (CNRM & D- Gov)	02
3.	Research Associate	Centre for Urban Governance (CUG)	01
		Centre for NRM & Decentralized Governance (CNRM & D- Gov)	02
		Centre for Social Sector Development (CSSD)	02
		<b>Total</b>	<b>16</b>

**(II) Age Criteria:**

- Upper Age limit for the post of Senior Consultant is 50 years, Consultant is 45 years & Research Associate is 35 years.

**(III) Minimum Qualification (Centre wise mentioned below)**

**Centre For Urban Governance (CUG) :**

Name of Post	Post	Relevant Subject area	Essential & Desirable Qualification
Senior Consultant	01	Urban Planning	A master's degree with at least 55% marks (or equivalent grade) and PhD from a recognized university in relevant discipline with minimum 05 years' experience in research/teaching/industry/consulting  OR  A master's degree with at least 55% marks (or equivalent grade) and minimum 10 years' experience in research/teaching/industry/consulting
Consultant	01	Urban Planning	A master's degree with at least 55% marks (or equivalent grade) and PhD from a recognized university in relevant discipline with minimum 03 years' experience in research/teaching/industry/consulting  OR

			A master's degree with at least 55% marks (or equivalent grade) and minimum 06 years' experience in research/teaching/industry/consulting
Research Associate	01	Urban Planning	A master's degree with at least 55% marks (or equivalent grade) and minimum 03 years' experience in research/teaching/industry/consulting

### **Centre For Economy, Trade & Innovation (CETI)**

<b>Name of Post</b>	<b>Post</b>	<b>Relevant Subject area</b>	<b>Essential &amp; Desirable Qualification</b>
Senior Consultant – <i>Economics</i>	01	Economic Growth & planning, Enterprise development, Power,	PhD in Rural Development and 10+ years' research experience in subject area of the center  10+ experience out of which minimum 5 years in the areas specified
Senior Consultant – <i>Science</i>	01	Bio-Technology, Earth science, Agri-technology, Remote-sensing, Life-sciences	PhD in Bio-Technology /Data Science/ earth science/ Agri-technology and 10+ years' research experience in subject area of the center  10+ experience out of which minimum 5 years in the areas specified
Consultant – <i>Trade</i>	01	International Business	PhD in International Business and 6+ years' research experience in subject area of the center  6+ experience out of which minimum 3 years in the areas specified
Consultant – <i>Economics</i>	01	Labour productivity, work-force related research, employment studies	PhD in Economics/ Labour studies/ Statistics and 6+ years' research experience  6+ experience out of which minimum 3 years in the areas specified
Consultant – <b>Digital Applications</b>	01	Application development (web/app), database management, Digital inclusion, Social media (content/analytics)	PhD in Computer/Data Science, Software engineering,  6+ experience out of which minimum 3 years in the areas specified

### **Centre for NRM & Decentralized Governance (CNRM & D- Gov)**

<b>Name of Post</b>	<b>Post</b>	<b>Relevant Subject area</b>	<b>Essential &amp; Desirable Qualification</b>
<b>Sr. Consultant (Agriculture / Agriculture Economics)</b>	01	Agriculture/ Agriculture Economics	A master's degree with at least 55% marks (or equivalent grade) & PhD from a recognized university in Agriculture/ Agriculture Economics with minimum <b>10 years relevant experience in research/teaching/industry/consulting/worked in multilateral agencies.</b>
<b>Sr. Consultant (Forestry Management / Environment)</b>	01	Forestry Management, Natural Resource Management, Sustainability,	A master's degree with at least 55% marks (or equivalent grade) & PhD from a recognized university in Forestry Management/ Environment Sciences/ Climate Change with <b>minimum 10 years relevant</b>

<b>Management)</b>		GIS/Remote Sensing, Environment Economics	<b>experience in research/teaching/industry/consulting/worked in multilateral agencies.</b>
<b>Consultant (Water Resources Management)</b>	01	Water Resource Management, Hydrology/ Geo Hydrology / Water Governance	A master's degree with at least 55% marks (or equivalent grade) & PhD from a recognized university in relevant discipline with minimum 10 years relevant experience in research/teaching/industry/consulting/worked in multilateral agencies.
<b>Consultant (Agriculture)</b>	01	Masters in Agriculture/ Horticulture	A master's degree with at least 55% marks (or equivalent grade) & PhD from a recognized university in relevant discipline with minimum 10 years relevant experience in research/teaching/industry/consulting/worked in multilateral agencies.
<b>Research Associate (Public Policy &amp; Governance)</b>	01	Public Policy & Governance	A master's degree in public policy/governance with at least 55% marks (or equivalent grade) from a recognized university in relevant discipline with minimum 3 years relevant experience in research/teaching/industry/consulting/worked in multilateral agencies.
<b>Research Associate (Statistics/ Data Science)</b>	01	Statistics / Data Analytics	A master's degree in statistics with at least 55% marks (or equivalent grade) from a recognized university in relevant discipline with minimum 3 years relevant experience in research/teaching/industry/consulting/worked in multilateral agencies.

#### Centre for Social Sector Development (CSSD)

Name of Post	Post	Relevant Subject area	Essential & Desirable Qualification
<b>Research Associate</b>	<b>01</b>	-----	A Master's Degree with at least 55% marks (or equivalent grade) in relevant social science discipline such as education, psychology, social work with about 3 years of experience in the field of research and policy analysis.
<b>Research Associate</b>	<b>01</b>	-----	A Master's Degree with at least 55% marks (or equivalent grade) in relevant social science discipline such as education, psychology, social work. 3 years of relevant experience in the field of research and policy analysis is desirable.

#### **(IV) Remunerations and other facilities:**

S. No	Remuneration	Senior Consultant	Consultant	Research Associate
1.	Monthly Consolidated	Rs. 1,00,000	Rs.80,000	Rs.50,000
2.	Travel Expenses	As per the Institute norms		

(Subject to decision taken by authorities from time to time)

#### **(V) Period of engagement:**

The initial period of engagement will be for one year from the date of appointment, extendable based on requirements and work performance.

**(VI) Selection Procedure:**

- (1) The advertisement will be active for a period of 15 days from the first date of publication of the advertisement.
- (2) The cutoff date for calculation of maximum age limit, wherever applicable, will be the date of publication of this advertisement for recruitment.
- (3) Applicants will be shortlisted strictly on the basis of documents submitted along with the application. *(Please ensure to submit copy of certificates/testimonials along with the application)*. Without certificate copies application may be rejected summarily.
- (4) Final list of successful candidates will be displayed on the institute's website.
- (5) If a person is applying for more than one post then he/she will have to apply separately for each position in a separate envelope.
- (6) On top of each envelope the post for which the candidate is applying must be mentioned prominently. **("Applying for the Post of .....")**.

Note:

- 1) Applications along with self attested copies of certificates and testimonials should reach the Office of the Director, Atal Bihari Vajpayee Institute of Good Governance and Policy Analysis, Bhadbada Chouraha, TT Nagar, Bhopal 462003 by Speed post or Registered Post before 5:00 pm on 13<sup>th</sup> December 2022.
- 2) Applications received after the due date and time, and/or incomplete in any manner, whatsoever the reason thereof, will be liable for rejection.

*Disclaimer:* Institute's administration reserves the right to cancel or stop the process for recruitment for all or any posts at any stage without assigning any reason.



APPLICATION FOR THE POST OF

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.....

Name (in capital Letters)	:		Recent Passport Size Color Photo with signature on it
Father's / Husband's Name	:		
Date of Birth (In numbers)	:		
Category	:		
<u>Address for correspondence</u>		<u>Permanent Address</u>	
<u>PinCode:.....</u>		<u>PinCode:.....</u>	
Contact No.	:		
Email Address	:		

Educational Qualifications:

Qualification	Board/University	Year of Passing	%age of Marks ( rounded up to 2 decimals)	Subjects
HSSC / Sr. HSC				
Graduation				
Post Graduation				
Diploma				
Any other				

(Self attested copies of mark sheets ought to be attached along with application)

Working Experience:

Name of Employer/ Department with address ( City & State)	Date of Joining	Date of Relieving/ Retirement	Experienc e in Years & Months	Job Title/ Designation	Job Responsibilities	Name, designation & no. of 2 references in the organization.

**Note:** Please attach a 2 page CV including any other relevant information in a separate sheet.

## Declaration

I, ..... solemnly declare that the above information is true to the best of my knowledge and belief. There is no Court Case/Departmental Enquiry/Legal action held against me so far and/or pending against me under any Department/Court of Law.

Place:.....

Date:.....

Signature:.....

Name of Applicant:.....