

## Terms of Reference

### Associate Consultant- Urban Planner

#### **About Taru Leading Edge**

Taru Leading Edge (“Taru”) is a development advisory and think tank with trans-disciplinary expertise endeavoring to engage with development sector challenges by offering a commitment to cutting edge solutions and insights. Incorporated as a private limited company, Taru's mission is to bridge the Science-Institutions-Society interface with a core agenda of providing transformative solutions to the development challenges. Established in 1996 by eminent development professionals, it caters to a diverse range of bilateral and multi-lateral agencies, government departments, corporates and other development organizations through research, technology, solution innovations and implementation support.

For more than two decades, Taru has been working on a range of institutional, financial, economic, social and technical issues across diverse public systems, cultures and corporate formations in more than a third of rural and urban domains of India. Taru also works in South Asian and South-east Asian countries like Afghanistan, Indonesia Nepal, Bhutan, Bangladesh, and Myanmar. The organization is committed to quality, accuracy, and succinctness in its consulting and advisory services. Taru team of professionals have extensive national and international experience, along with a strong network of advisors, consultants, partner institutions, associations from different parts of the world. Taru provides services in development sectoral areas such as Climate Change, Disaster, Urban, Water, Sanitation, CSR, Social Business, Health & Nutrition, Education, Gender, Livelihoods, Social Inclusion, Public policy, Infrastructure Planning, etc. Taru embarks on a new journey expanding its reach, capacity and business while retaining its core agenda of providing transformative solutions to development challenges.

As part of the continued growth and innovation, Taru Leading Edge is looking to hire an **Associate Consultant – Urban Planner** to support various projects and initiatives of the organization with following scope of work.

#### **Job Role and Responsibilities**

##### *Project Execution (80% of time deployed)*

- Support in project implementation in synchrony with organizational vision.
- Provide research and knowledge support to the operations, policies and plans through secondary and primary research including design of methodology and research tools/ instruments, data collection, validation, documentation, and analysis.
- Support in analysis and preparation of draft Report.
- Support in developing and implementing programs/projects related to climate change, disaster management
- Support in partnership building with Clients, Donors, NGOs, Technical Organization, CBOs, Collectives, etc.
- Work closely with other practices, sectors and regional units in operationalizing agreed plans and strategies.

- Conduct field visits to the project sites and identify strengths/weaknesses in project implementation and provide feedback and technical assistance to improve both individual and institutional performances for effective outcomes
- Aligning work style with established work culture and leadership team.
- Provides technical assistance in area(s) of expertise
- Any other related activities, as assigned.

*Knowledge Work (20% of time deployed)*

- Support in knowledge management through ideation and conceptualization of new ideas, writing blogs, articles, research papers/white papers on key issues and topics
- Grow Taru's presence in the Sector(s) domain assigned to Partners through projects, leadership outputs, sector engagements, publications. Knowledge dissemination, communications, social media, and outreach etc.
- Develop and showcase thought-leadership material and outcomes from research, analysis and synthesis of complex issues and contribute to Taru's knowledge capture and dissemination
- Provide technical and management support/inputs to the projects if assigned.
- Any other work as assigned by the organization

**Qualification:** Postgraduate or Professional degree in Urban Planning/Architecture or any other discipline relevant to this role from reputed institutes.

**Experience:** Minimum 1-3 years

**Location:** Ahmedabad, Delhi,

**CTC:** Attractive. The remuneration shall not be a constraint for the deserving candidate.

Candidates can apply by mailing their CV with three references to [hr@taru.org](mailto:hr@taru.org) with the email subject as **"CV for Associate Consultant – Urban Planner" latest by 25 Nov 2022.**

Only shortlisted candidates will be contacted for the interview.