

Job description for the post of “General Manager (Project & Technical)”

COMPANY PROFILE

National Industrial Corridor project vision is to create strong economic base with globally competitive environment and state of the art infrastructure to activate local commerce, enhance foreign investments and attain sustainable developments.

The project is conceived to be developed as a Global Manufacturing, Investment Destination Hubs and Smart Cities with the best in-class infrastructure. The concept of formation of Industrial Corridors has been envisaged on the backbone of major transportation corridors like Eastern & Western Dedicated Freight Corridors and some of the recently announced freight corridors i.e. East West, East Coast and North South, Expressways and National Highways, proximity to ports, airports, etc. The objective is to create greenfield smart industrial cities with sustainable, ‘plug n play’, ICT enabled utilities to facilitate the manufacturing investments into the country by providing quality, reliable, sustainable and resilient infrastructure for the industries.

JOB DESCRIPTION AND KEY RESPONSIBILITIES

- To spearhead the entire task of Project development, implementation and monitoring of the new industrial cities on the ground in accordance with the vision of NICDC and other industrial corridors.
- To work in evolving strategic vision and directions for development of institutional frameworks, NICDC Business plan and targets.
- Managing activities right from the conceptualisation stage to the execution; involving finalization of technical specifications & inventory control, scheduling, progress monitoring, site management, manpower planning, etc.
- To be the driving force in the development and promulgation of best practices, standards and codes of practice across the whole range of NICDC activities from concept to initiation, evaluation, design, project development and shareholders.
- To work for development, institutional frameworks, regulatory frameworks, NICDC Business plan and targets, monitoring project execution as well as fund utilisation and management on behalf of the NICDC Trust.
- Establishing reporting, evaluation and monitoring systems for the management of concerned stakeholders.
- Act as fully functional appraisal unit capable of ensuring that the projects are appraised in accordance with relevant/requisite Government Guidelines.
- Responsible for covering all the areas of project management like - Project initiation, Design, Planning, Cost Management, Time Management, and Quality Safety Management.
- Representing NICDC before Ministries/ Departments of Central and State Governments at various forums etc.
- Market NICDC and foster networking among all stakeholders at national and global level.
- Provide training and follow-up support necessary for project implementation to internal and external human resources as required.

- Contribute to Project objectives through the effective development of feasibility report, Detail Project Reports (DPRs), Project Budgets & Cash Flows, Project Management Plan etc.
- Should be conversant with procurement/contract conditions, tenders, negotiations, estimate, costing and billing, etc.
- Should have complete knowledge of the Purchase, general contract, trade contract and sub contract documentation.
- Should be conversant with procurement/contract conditions, tenders (formats including CPWD/FIDIC), negotiations, estimates, costing and billing etc.
- Update MIS periodically and make power point presentations in monthly review meetings.
- Communicate effectively with the consultants responsible for completing various phases of the project.
- Monitor and Evaluate the quality of the construction work as per standards procedure as when necessary
- Ensure immediate updating of necessary information for various on-going development projects of work progress web portal.

MINIMUM REQUIREMENTS

1. **Nationality:** Candidate from Indian nationality only.
2. **Age:** Candidate shall not be more than 50 years of age as on **31st January, 2023**.
3. **Academic Qualification:** Should be B. Tech/B. E in Civil Engineering/Infrastructure Planning/ Construction Management/ Urban Planning/ Regional Planning/ Transport Planning Construction Management. Postgraduation in Infrastructure Finance, Development & Management/Urban Infrastructure Management & Real Estate shall be preferable.
4. **Experience:** Minimum 20 years of overall experience. Minimum 5 years position/ experience as head/ team leader of the past organization.

KNOWLEDGE AND SKILLS

- Must possess good skill in computer, proficiency in handling relevant software such as Microsoft Office, Primavera and AutoCAD etc.
- Must possess strong domain knowledge and understanding of Planning, development and Implementation of Urban, Industrial and Infrastructure projects of global standards.
- Knowledge of project structuring and modelling and procurement of large infrastructure projects under PPP and non-PPP modes of delivery.
- Ability to lead multi-disciplinary team of professionals and should be able to handle Division/Region independently.
- Experience in handling/monitoring multiple projects simultaneously.
- Knowledge of the sector and factor directly/indirectly influencing it.
- Ability to contribute to knowledge management systems and procedures.
- Decision making ability.
- Analytical ability.

- Ability to foster collaborative work environment in a multi-cultural and multi-ethnic environment.
- Strong interpersonal skills and the ability to work effectively with wide range of constituencies in a diverse community.
- Ability to communicate effectively, both orally and in writing.
- Knowledge of project structuring and procurement of large infrastructure projects under PPP/EPC mode of delivery will be an added advantage

DESIGNATION, REPORTING & JOB LOCATION

The designation shall be “**General Manager (Project & Technical)**” and reporting will be to the CEO and Managing Director, NICDC Ltd. The job location will be in Delhi/ NCR but may require frequent travel to DMIC States.

PAY BAND: Rs.1,00,000-2,60,000 (approx. CTC Rs.28 Lakhs Per annum)

HOW TO APPLY

Duly filled application form along with the resumes may be uploaded on the Company’s website i.e., www.nicdc.in (Careers > Apply Online) or the same may be mailed to jobs@nicdc.in till **06th February, 2023 by 17:00 HRS**. Applications received through any other mode shall be summarily rejected.

SELECTION PROCESS: A Selection Committee will be constituted to short list, interview and recommend the candidate.

DISCLAIMER: This is not a government job as NICDC is not a Government Company.