



## **Position: Research Associate - Urban Development**

No. of vacancies: 01

Location: Chennai

Duration: full-time, 2-year contract

### **The Organisation**

The Institute for Transportation and Development Policy (ITDP) works with cities worldwide to promote transport solutions that reduce traffic congestion, air pollution, and greenhouse emissions while improving urban livability and economic opportunity. ITDP is a not-for-profit organisation with its headquarters in New York City. ITDP works in South Africa, Tanzania, Uganda, Kenya, India, China, Indonesia, Brazil, Mexico, and the United States. More information can be found at [www.itdp.org](http://www.itdp.org). ITDP is currently represented by ITDP Pvt Ltd in India. Information about ITDP's work in India can be found at [www.itdp.in](http://www.itdp.in)

### **About the position**

ITDP India is looking to hire a **Research Associate - Urban Development** with experience and interest in research on urban design, urban planning, transport systems, and public policy. The ideal candidate must be passionate about creating streets and cities that prioritises walking, cycling, and public transport, proficient in conducting high-quality research, and have excellent written and verbal communication skills. The position requires 40 hours per week and is based in Chennai. The selected candidate will work closely with ITDP India's programmatic team in Tamil Nadu and require to travel regularly to the different cities in the state.

## Qualification and Essential Attributes

- Postgraduate degree in urban design, urban planning, or other relevant fields. Candidates with an undergraduate degree and more than three years of relevant work experience can apply.
- Minimum 2 years experience in working with/for government agencies
- Excellent English writing and editing skills
- Conversational proficiency in the regional language (Tamil)
- Proficiency in using GIS tools for data mapping, analysis, and verification.
- Strong time-management and organisational skills
- Ability to maintain high standards while contributing pragmatic ideas

## Roles and Responsibilities:

The employee shall work closely with the Senior Associates and report to Deputy Manager. The primary responsibilities are given below, but the employee may be required to perform additional tasks even if they are not explicitly mentioned.

- Coordinating with city officials, non-governmental stakeholders, and civil society organisations to implement walking- and cycling-friendly infrastructure in the cities of Tamil Nadu
- Conducting research and preparing written and graphic content for the technical guides and presentations to support the organisation's work in Tamil Nadu, under the Healthy Streets and Travel Demand Management verticals
- Supporting the programmatic team with hosting online and offline stakeholder engagement activities, including capacity development workshops, expert roundtables, and focused group discussions, to further sustainable mobility initiatives in the cities of Tamil Nadu.

## How to apply

Interested applicants can apply to [jobs.india@itdp.org](mailto:jobs.india@itdp.org) and CC [bala.nagendran@itdp.org](mailto:bala.nagendran@itdp.org), [santhosh.loganaathan@itdp.org](mailto:santhosh.loganaathan@itdp.org) with **"Job: Research Associate - UD TN <CANDIDATE'S NAME>"** in the subject line, with their resume, portfolio, and a writing sample. The last date to apply is **20th February 2023**.

## Remuneration:

The pay scale for this position shall be **Rs. 7,00,000 - 8,50,000 (CTC)**. Salary shall be commensurate with experience and skills.

## Benefits & employment policy:

The following benefits are covered within our CTC:

1. **Health Insurance:** We cover health insurance for you and your loved ones for up to INR 10 lakhs.
2. **Telephone & Internet Allowance:** We provide INR 1,200 every month for our team members.
3. **Personal Development Policy:** We are committed to nurturing a learning culture and offer incentives and opportunities for every team member to build their capacity and skills.
4. **Our leave policy:** We offer personal time off at 6.67 hours per month and a vacation of 30 hours every three months, and public holidays.
5. **Provident Fund & Gratuity:** All our full-time employees are eligible for applicable EPF & Gratuity benefits.

## Our Commitment to Diversity, Equity, and Inclusion

We encourage everyone—regardless of their gender, caste, sexuality, and background—to apply for this role. We believe that each one at ITDP India has the responsibility—as senior leadership, managers, staff, and institutional partners—to create a welcoming working environment for people of diverse cultures and backgrounds to learn together. All of us are responsible for fostering a safe and inclusive workplace where questions, concerns and information about diversity, equity and inclusion are part of our ongoing dialogue and development.

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