



Position: Associate - Transport Planner

No. of vacancies: 01

Location: Pune

Duration: Full-time

The Organisation

The Institute for Transportation and Development Policy (ITDP) works with cities worldwide to promote transport solutions that reduce traffic congestion, air pollution, and greenhouse emissions while improving urban livability and economic opportunity. ITDP is a not-for-profit organisation with its headquarters in New York City. ITDP works in South Africa, Tanzania, Uganda, Kenya, India, China, Indonesia, Brazil, Mexico, and the United States. More information can be found at www.itdp.org. ITDP is currently represented by ITDP Pvt Ltd in India. Information about ITDP's work in India can be found at www.itdp.in

About the position

ITDP India is looking to hire an **Associate - Transport Planner** with an interest in research on transport and urban planning, transport emissions, and public policy. The ideal candidate must be passionate about encouraging clean, affordable, and inclusive transport systems. The selected candidate will work closely with ITDP India's programmatic team that is working on the Low-Emission Mobility Zones under its Travel Demand Management initiative. The candidate may additionally support on Transit-Oriented Development and Safe routes to school initiatives.

Qualification and Essential attributes

- An undergraduate in urban planning, transport planning or relevant fields. Post-graduate in a similar field will be an advantage (we are not looking to hire urban designers for this position)
- At least two years of relevant work experience
- Proficiency with GIS mapping and analysis, and Google Suite is essential
- Good understanding of transport data, its analysis and visualisation

- Knowledge on transport emissions, transport modelling, cost-benefit analysis is preferred
- Good research and presentation skills
- Excellent English writing and speaking skills; additionally working proficiency in Marathi is preferred
- Strong time-management and organisational skills
- Ability to maintain high standards while contributing pragmatic ideas

Roles and responsibilities

The selected candidate shall report to the Deputy Manager. The primary responsibilities are given below, but the employee may be required to perform additional tasks even if they are not explicitly mentioned.

- Conduct research and prepare knowledge resources such as technical guides, presentations, templates, and reports towards the Low Emission Mobility Zone programme
- Support on GIS mapping and analysis, and develop high quality visual content such as maps and infographics.
- Support on data collection, on-ground surveys, and coordination with various stakeholders.
- Work with the communications team to prepare high quality visual content for advocacy and building support with government and non-government stakeholders.
- Engage with a diverse set of people—civic officials, partner organisations, civil society agents, media, project consultants, and others at different stages of the project.

How to apply

The candidate should submit their resume, portfolio, a writing & GIS mapping and analysis sample by 9th June 2023 to jobs.india@itdp.org and CC parin.visariya@itdp.org aangi.shah@itdp.org and bala.nagendran@itdp.org. with “Job: Associate-Transport Planner” in the subject line.

Our regular processing time is 3-5 weeks and only shortlisted applicants will be contacted for an interview.

Remuneration:

The pay scale for this position shall be Rs. 6,00,000 - 7,50,000 per annum. Salary shall be commensurate with experience and skills.

Benefits & employment policy:

The following benefits are covered within our CTC:

1. **Health Insurance:** We cover health insurance for you and your loved ones for up to INR 10 lakhs.
2. **Telephone & Internet Allowance:** We provide INR 1,200 every month for our team members.
3. **Personal Development Policy:** We are committed to nurturing a learning culture and offer incentives and opportunities for every team member to build their capacity and skills.
4. **Our leave policy:** We offer personal time off at 6.67 hours per month and a vacation of 30 hours every three months (vacation hours will be only available after completing 3 months), and public holidays.
5. **Provident Fund & Gratuity:** All our full-time employees are eligible for applicable EPF & Gratuity benefits.

Our Commitment to Diversity, Equity, and Inclusion

We encourage everyone—regardless of their gender, caste, sexuality, and background—to apply for this role. We believe that each one at ITDP India has the responsibility—as senior leadership, managers, staff, and institutional partners—to create a welcoming working environment for people of diverse cultures and backgrounds to learn together. All of us are responsible for fostering a safe and inclusive workplace where questions, concerns and information about diversity, equity and inclusion are part of our ongoing dialogue and development.