

URBAN PLANNER

Educational Qualifications & Experience: •

Master's Degree in Planning with specialization Urban/ Regional/ Environmental/Transport Planning / or Degree /Masters in Engineering having Specialization in Urban Infrastructure/ Transportation/ Environment/ Solid Waste Management. Or equivalent qualification from a recognized university/institute

Experience:

- Must have at least 5 years of overall working experience in public procurement /contract management and related areas.
- At least three years of working experience in matters related with contract management, Contract Law, and other contractual matters.
- Should have experience in contract procurement of PPP Infrastructure projects.
- Should have experience of providing consulting & advisory services for large scale urban development projects /programmes. Include Techno-Economic, Feasibility studies, DPR preparation, Demand & Market assessment and Transaction Advisory Services.
- Should have experience of project planning & monitoring; co-ordination & management including data analysis, technical & financial feasibility, high quality report writing, presentation etc.
- Should have knowledge of planning norms, standards, and related laws and regulations.
- Should have sound knowledge and understanding procurement rules & guidelines including end-to-end Bid Process Management for urban infrastructure projects from preparation of RFP document; tender invitation to successful award and closure.
- Additional relevant qualification(s)/experience /assignments would be of advantage and would be given added weightage

Knowledge and Skills:

- Must have demonstrated working experience of planning and executing full cycle contract management process.
- Must be conversant with procurement practices /systems existing in India.
- Must have in-depth knowledge and understanding of public procurement and contract management related principles and procedures.
- Excellent Analytical & Problem-solving skills
- Proficient in working MS PowerPoint presentation skills
- Proficient in working on Computer and knowledge of AutoCAD, MS office

Language Requirements: Fluency in English

Desirable:

- Prior experience with Urban Local Body/Municipal Corporation/Smart City Mission, World Bank/ADB/UN agencies and other international organizations is desirable
- Doctoral Degree in the relevant discipline (ii) Membership of relevant professional bodies (iii) Published research/ professional work in the relevant field (iv) Awards in research/ professional work in the relevant field
- Have at least 3 yrs. Experience in designing and managing municipal infrastructure projects.
- Be very familiar with the laws and procedures of the Indian municipal environment
- Innovate bent of mind, Analytical and Problem solving skills.

- Data Analysis/Report writing; business and technical correspondence
- Good Communication Skills / Team Building and Leadership Skill
- Excellent written and oral communication skills
- Proficient in working on Computer