



Diary No. 340  
Dated 31/7/23  
75 Director (P-I)  
आज़ादी का अमृत महोत्सव  
एक कदम स्वच्छता की ओर

राष्ट्रीय राजधानी क्षेत्र योजना बोर्ड  
NATIONAL CAPITAL REGION PLANNING BOARD

प्रथम तल, कोर-4 बी / 1st Floor, Core-4 B,  
भारत पर्यावास केन्द्र / India Habitat Centre,  
लोधी रोड, नई दिल्ली-110003 / Lodhi Road, New Delhi-110003  
आवासन और शहरी कार्य मंत्रालय / Ministry of Housing and Urban Affairs  
दूरभाष / Phone: 011-24642284, 24642287 फैक्स / Fax: 011-24642163

Dy. Director (P-I)

Dy. No. 2892

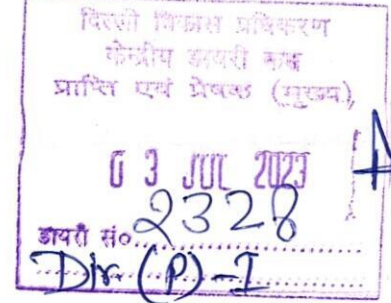
Date 04/07/2023

Dated: 28.06.2023

Y-11011/36/2021 (9112868)

To,

Director (HR),  
Delhi Development Authority  
Vikas Sadan, INA,  
New Delhi-110023.



**RECRUITMENT TO THE POST OF JOINT DIRECTOR (TECH)**  
**IN NCRPB**

Sir

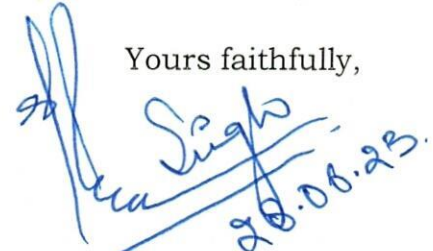
The National Capital Region Planning Board (NCRPB), a Statutory Autonomous body under the administrative control of Ministry of Housing and Urban Affairs, Govt. of India was constituted in 1985 by an Act of Parliament with the objective of preparation of a Plan for the development of National Capital Region, coordinating and monitoring of the said Plan and evolving harmonized policies for control of land uses and developing infrastructure in the Region so as to avoid any haphazard development in the Region. Currently, the Board is in the process of finalisation of Regional Plan-2041 for NCR.

2. Recently, NCRPB has invited applications from eligible candidates for 02 posts of Joint Director (Technical) in Pay Level 12 (₹ 78800-209200) as per 7th CPC (pre revised scale PB-3 ₹ 15600-39100 grade pay ₹ 7600 in 6th CPC) to be filled up on deputation incl. short-term contract basis. A copy of the eligibility criteria is enclosed as **Annexure-I**.

3. In order to bring the above vacancies to the notice of eligible employees of your esteemed Organisation who are desirous of working in NCRPB at Delhi and contribute to the development of NCR Area, it is requested that this letter alongwith eligibility criteria may kindly be circulated among your employees and also displayed on the Notice Board of your Organisation.

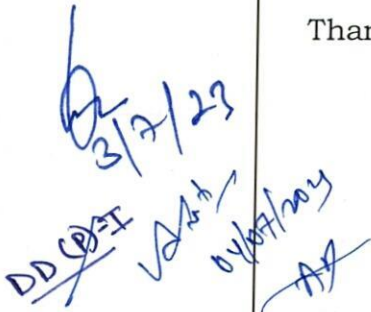
Thanking you,

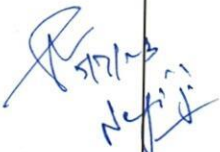
Yours faithfully,

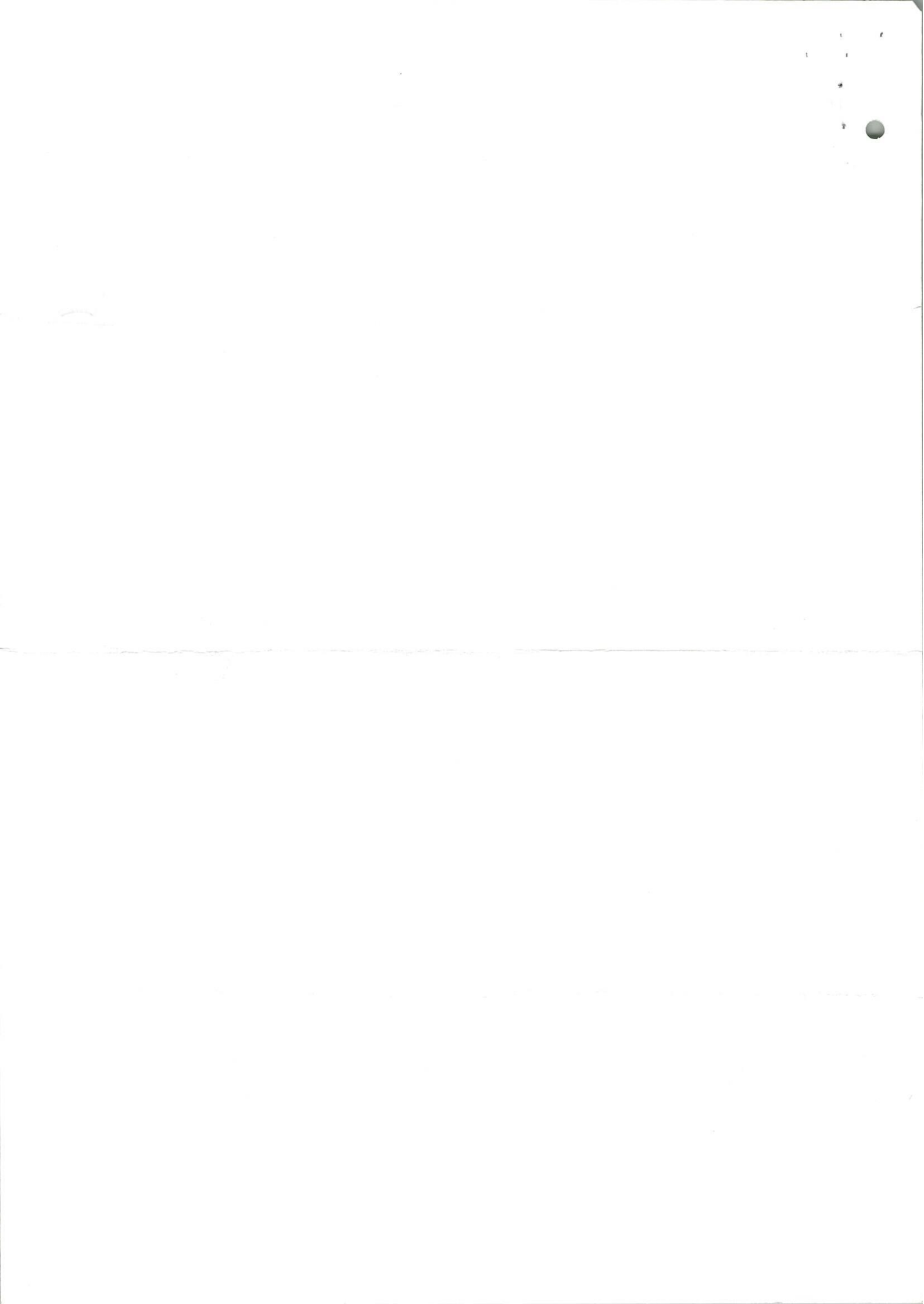
  
28.06.23

**JUGMOHAN SINGH**  
**CHIEF REGIONAL PLANNER**

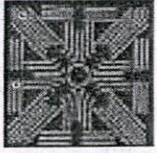
Encl: As above

  
DD (P-I)  
31/7/23  
V.A.S.  
04/07/2023  
A.S.

  
31/7/23  
N.S.







## NATIONAL CAPITAL REGION PLANNING BOARD

(A Statutory Body under Ministry of Housing & Urban Affairs, Govt. of India)  
1st Floor, Core-4B, India Habitat Centre, Lodhi Road, New Delhi-110003

File No.:Y-11011/11/2023 (E-9156467)

Dated: 24.05.2023

National Capital Region Planning Board (NCRPB), a Statutory Body under the Ministry of Housing & Urban Affairs, Government of India invites applications in the prescribed proforma, from the well qualified and experienced candidates for the following post, for its office located in New Delhi, as detailed below:-

Name of Post	No. of Post	Method of Recruitment	Scale of pay
Joint Director (Technical)	02	Deputation including short term Contract	Level-12 (₹ 78800-209200) as per 7 <sup>th</sup> CPC (pre revised scale PB-3 ₹15600-39100 grade pay ₹ 7600 in 6 <sup>th</sup> CPC)

Detailed eligibility criteria, age, educational and other qualification etc. are as under:-

Name of Post	No. of Post	Classification	Pay Band and Grade Pay/Pay scale	Whether Selection Post or non-selection post	Age limit	Education and other qualifications required for direct recruits
1	2	3	4	5	6	7
Joint Director (Technical)	One	Group 'A'	Level-12 (₹ 78800-209200) as per 7 <sup>th</sup> CPC (pre revised scale PB-3 ₹ 15600-39100 grade pay ₹ 7600 in 6 <sup>th</sup> CPC)	Not applicable	Not exceeding 56 years	<b>Essential:</b> (i) B. Arch. or B.E. (Civil) or B. Planning or Post Graduate Degree in Geography or Economics from a recognized University /Institute; and (ii) Post Graduate Degree in Regional or City or Urban or Transportation or Infrastructure or Environment Planning from a recognized University/Institute; and (iii) 9 years' experience in the field



						<p>d of town and regional planning in a local body or in a Government/ Govt. undertaking or in a recognized institution, out of which at least 3 years in preparation and implementation o f urban/regional/town &amp; country planning a nd monitoring of infrastructure projects.</p> <p>Note- Total experience would count after acquiring the Post Graduate Degree in Urban/ Regional Planning.</p>
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Maximum Age as on closing date of receipt of Application	Period of Deputation	Method of recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made
8	9	10	11
56 years	Period of deputation will be initially for three years extendable by one year on the basis of performance assessment	Deputation including short term Contract	<p><b>Deputation:</b></p> <p>Officers under Central Government, or State Governments, or Union Territory Governments, or Public Sector Undertakings or semi-Govt, or autonomous or statutory organisations:-</p> <p>(i) holding analogous posts on regular basis in the parent cadre/Department or</p> <p>(ii) with Five years regular service in the grade rendered after appointment thereto on regular basis in the Level-11 (Rs.67700-208700) (pre revised scale PB-3 Rs.15600-39100 grade pay Rs.6600 in 6<sup>th</sup> CPC) or equivalent in the parent</p>



			<p>cadre or department.</p> <p>iii. Possessing essential qualification as prescribed for Direct Recruitment.</p> <p>Note-1: Period of deputation will be four years. Initially for three years extendable by one year on the basis of performance assessment.</p> <p>Note-2: The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. and similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note-3: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p> <p>Note-4: Exemption from Rule of Immediate Absorption for Central Government Employees is not required on appointment on deputation.</p>
<b>If a Departmental Promotion Committee exists what is its composition</b>			<b>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</b>
		<b>12</b>	<b>13</b>
Selection by Personnel Group and appointment to be made after approval by the Chairman of the Board.			--

#### **GENERAL TERMS & CONDITIONS:-**

1. The prescribed qualifications are minimum and mere possession and fulfilment of essential and desirable qualifications for a post does not entitle the candidate to be called for interview.
2. The candidates short-listed for interview will be informed by e-mail and/or by post. The Board will not be responsible for any postal delay.
3. It shall be necessary to furnish Original "Part-C/No Objection Certificate" from the parent department/present employer at the time of interview.



4. The candidates who have not completed the prescribed "cooling off" period as per DoPTs regulations are not entitled to apply for the deputation post.
5. The Pay Scale/Grade Pay of substantive post would only be taken into account for deciding the eligibility for appointment/selection to a higher post on deputation basis. Pay Scale and Grade Pay received on financial upgradation under ACP/MACP will not be considered for deputation.
6. The terms & conditions of deputation will be regulated in accordance with Department of Personal & Training OM No. 6/8/2009-Estt(Pay) dated 17th June 2010, as amended from time to time.
7. The maximum age limit for appointment by deputation shall not exceeding 56 years as on closing date of receipt of application.
8. No TA/DA will be paid for attending the interview.
9. Application in the prescribed format should be typed or neatly hand written.
10. Application received/found to be incomplete in any manner, not submitted in the prescribed format or received after the due date will not be entertained.
11. The decision of the NCR Planning Board in respect of selection shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
12. Application in the prescribed proforma, alongwith attested copy of APAR for the preceding last 05 years and vigilance clearance certificate may be sent to Member Secretary, NCR Planning Board, 1st Floor, Core-4B, India Habitat Centre, Lodhi Road, New Delhi - 110003.
13. Advance copy may be sent to the Board by the candidates in the prescribed proforma. However, the Department is required to forward the application of those candidates who can be relieved immediately.
14. Last date for receipt of applications is **28<sup>th</sup> August 2023**. Details such as eligibility criteria, educational qualifications, age, format of application etc. are available on our website <https://ncrpb.nic.in>
15. The Board reserves the right not to fill up the above post without assigning any reason.

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**Application Format**

paste your  
recent  
photograph  
here

Application for the post of \_\_\_\_\_

- 1 (a) Name (in Block letters) :
- (b) Correspondence Address :
- (c) Permanent Address
- (d) Mobile / Tel. No. :
- (e) E-mail Address
- (f) Father's Name :
2. Date of Birth (in Christian era) :  
(in dd/mm/yyyy format)  
(age as on 24.07.2023) ..... years..... months
- 3 (a) Date of entry into service :
- (b) Date of retirement under Central/ State Government/PSU/ Autonomous Body



4. **Educational Qualifications:**

S.No.	Name of the Examination	Board/University	Year of Passing	Division/Class

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/Experience possessed by the officer/candidate
<b>Essential</b> A) Qualifications  B) Experience  <b>Desirable</b> A) Qualification  B) Experience	<b>Essential</b> A) Qualifications  B) Experience  <b>Desirable</b> A) Qualification  B) Experience

**Note:**

5.1 This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ office at the time of issue of Circular and issue of Advertisement in the Employment News.

5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	
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**6.1 Note:** Borrowing Departments are to provide their specific comments/view confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Institution.	Post held on regular basis	From	To	*Pay Band and Grade pay/pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

\* **Important:** Pay Level /Pay band and grade pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Level, and Grade Pay drawn under ACP/MACP Scheme	From	To



8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp;(d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organisation.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)  (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade			



13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Level in Pay Matrix	Pay Drawn	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of pay and rate of increment	Dearness Pay/interim relief/other Allowances etc. (with break-up details)	Total Emoluments

<p>16 (A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: enclose a separate sheet, if the space is insufficient)</p>	
<p><b>16 (B) Achievements:</b></p> <p>The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> <li>(i) Research publications and reports and special projects</li> <li>(ii) Awards/Scholarships/Official Appreciation</li> <li>(iii) Affiliation with the professional bodies/institutions/societies and;</li> <li>(iv) Patents registered in own name or achieved for the organization</li> <li>(v) Any research/ innovative measure involving official recognition</li> <li>(vi) vi) any other information.</li> </ul> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	



<p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis.</p> <p># (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)</p> <p># (The option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
<p>18. Whether belongs to SC/ST/ OBC</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_



**PART-B**

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/ she will be relieved immediately.

2. Also certified that;

- i. There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt. \_\_\_\_\_
- ii. His/ Her integrity is certified.
- iii. His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be)

Countersigned

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(Employer/Cadre Controlling Authority with Seal)



**EMPLOYER'S ENDORSEMENT/NOC**

This is to certify that Shri/Ms. .... is working as ..... in the pay-scale of Rs. ....from ..... to ..... on regular/deputation/contract basis in this Organization. The above details given by him/ her are verified and found correct as per our records. It is further certified that no vigilance case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of his/her selection, he/she will be relieved and his/her lien will be retained by this Organization.

Date: .....

**Signature of the Employer**