

Job Title: Summer Intern Position

The current vacancy is for the SUMACA project of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ). The technical cooperation project, **Sustainable Urban Mobility – Air Quality, Climate Action, and Accessibility (SUM-ACA)** aims to enable national, state, and municipal institutions to promote climate and environmentally friendly, low emission and socially balanced urban mobility systems.

The project's objective is to address key pressing mobility issues through its multi-actor, multi-pronged approach that is embedded in working with local governments to develop local, socially just, climate-friendly, and innovative solutions, while ensuring constant learning and capacity development and the formalization of procedures initiated as a part of the project. It also presents an opportunity to strengthen the much-needed linkages between addressing environmental quality and climate concerns by drawing clear lines between existing transport and environmental policies, institutional and individual capacities, data collection methodologies, and eventual health impacts. SUM-ACA directly contributes to India's efforts to achieving its National Determined Contributions as part of the Paris Agreement and towards the achievement of the 2030 Agenda and particularly Sustainable Development Goals 5, 11 and 13.

Responsibilities:

The intern will be working full time basis supporting various activities in close cooperation with the National coordinator and other experts onboarded as and when required. The intern shall extend support in all ongoing, upcoming, and planned activities at the National and State Level. The intern maybe required to carry out desk exercises or travel to other states in India namely Kerala, Karnataka, Odisha, and Gujarat, based on requirement. Some of the key activities underway are listed below:

1. Assisting National-Level Activities and Schemes:

- Collaborating on initiatives concerning public transport, non-motorized transport, and similar national schemes.
- Conducting research to provide insights and support for optimizing program effectiveness.

2. Supporting National-Level Capacity Development Modules:

- Support the development of capacity development modules and prepare training pieces and workshop sessions focused on sustainable urban development.
- Contributing to research, analysis, and implementation strategies to advance sustainable urban practices.

3. Preparing Reports and Presentations:

- Creating thorough reports and presentations for the outlined activities.
- Ensuring all documentation and presentations meet high accuracy, clarity, and professionalism standards for stakeholders and partners.

4. General support:

- Drafting letters, agendas and brief notes related to the project.
- Provide operational support such as assist the State coordinator in organisation of local workshops/meetings, study tours.

- Preparing project presentations, reports with visual appealing graphics/infographics
- Maintaining good flow of communication between partner institution(s) and SUMACA
- Miscellaneous support whenever needed, including continued support/coordination/communication with agencies other than CRUT & BMC.

Qualifications:

- Currently enrolled in a master's degree in Transportation Planning, Urban Planning, or related field.

Key Skills Required:

- Proficiency in preparing clear and concise reports with actionable recommendations.
- Experience in creating engaging presentations with visual aids.
- Proficiency in graphic design software (e.g., Adobe Creative Suite) to create visually appealing graphics and infographics.
- Strong skills in data analysis and interpretation using tools like Excel, ARCGIS, QGIS, etc.
- Excellent verbal and written communication skills in both Hindi and English.
- Ability to collaborate effectively with team members and stakeholders.
- Strong organizational skills to manage multiple tasks and meet deadlines effectively.

Location and Duration:

The position will be based in **New Delhi** for a duration of **two months** and may entail travel to other cities as necessary.

Remuneration:

As per industry standards.

How to Apply:

To apply, please send your CV and a writing sample to faraz.ahmad@gfa-group.de with the subject title "**Summer Intern Position, New Delhi**" by May 5, 2024. Applications received after this date will not be considered.