ANNEXURE 1 - APPLICATION FORMAT (CTCL)

Affix recent passport size photograph

I. APPLICATION DETAILS

1.	POSITION APPLIED FOR INCLUDING JOB CODE	:	
2.	EXPECTED REMUNERATION	:	*(Mention expected consolidated monthly remuneration in Indian Rupees)*
3.	CURRENTLY EMPLOYED	:	*Indicate Yes/ No* ___
4.	NOTICE PERIOD FOR JOINING	:	*(Mention notice period in months)*

II. APPLICANT DETAILS

1.	NAME OF THE APPLICANT	:	
2.	FATHER/ HUSBAND'S NAME	:	
3.	DATE OF BIRTH	:	*MM/DD/YYYY*
4.	NATIONALITY	:	
5.	GENDER	:	
6.	PAN NO	:	
7.	PERMANENT ADDRESS	:	*(Mention Full address with State & Pin code)*
8.	PRESENT ADDRESS	:	*(Mention Full address with State & Pin code)*
9.	TELEPHONE NO	:	*(Mention Residence Number with STD Code)*
10.	MOBILE NO	:	
11.	EDUCATIONAL QUALIFICATIO NS	:	

Board /University/ Institution	Course/ Specialization	Month & Year		% Marks obtained / CGPA
		From	To	

(Mention in the order of recency)

12.	MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS	:	
13.	OTHER TRAINING	:	
14.	COUNTRIES OF WORK EXPERIENCE	:	
15.	Details of Two References from your previous employers	:	Name: Designation & Company: Contact No: Email Address: Name: Designation & Company: Contact No: Email Address:
16.	LANGUAGES KNOWN	:	Language / Speaking / Reading / Writing

Language	Speaking	Reading	Writing

III. EMPLOYMENT RECORD (in the order of recency)

Name of Employer	Designation*	Period of Service		Length of relevant service as on 30.06.25	
		From	To	Years	Months
Total Experience (In Years and Months)				Years	Months
Total Experience in the relevant area (as per Advertisement in Years and Months)				Years	Months

** Please provide separately description of activities performed for each of the previous employment mentioning roles & responsibilities, achievements, highlights etc.*