

राज्य नगरीय विकास संस्थान,
डा. आर.एस. टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल

संख्या : 192 /SIUD-25/00/05/II

दिनांक 03 जुलाई, 2026

विज्ञप्ति

राज्य नगरीय विकास संस्थान, डा. आर. एस. टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल के अन्तर्गत निम्न पद पर नितान्त अस्थाई (On Contract)/अनुबन्ध के आधार पर रखे जाने हेतु आवेदन पत्र आमंत्रित किये जाते हैं:-

क्र.सं.	पदनाम	संख्या	मसिक मानदेय
1	परियोजना / कार्यक्रम निदेशक Project/ Programme Director	01	1,10,000.00

- उक्त पद नितान्त अस्थाई (On Contract) एवं अनुबन्ध आधारित हैं। पद की अवधि परियोजना के अग्रेतर वर्षों व अनुदान स्वीकृत होने की दशा में आगे बढ़ाये जाने पर विचार किया जा सकता है। किन्तु इस हेतु आवश्यक है कि सम्बन्धित अभ्यर्थी का कार्य एवं व्यवहार उत्तम हों।
- सम्बन्धित अभ्यर्थियों को आवेदन हेतु आवेदन पत्र, बायोडाटा, संदर्भित प्रमाण के साथ स्वहस्ताक्षरित कर संलग्न करने अनिवार्य होंगे। चयनित होने पर आवेदक को जिलाधिकारी / उपजिलाधिकारी द्वारा प्रदत्त चरित्र प्रमाण-पत्र प्रस्तुत करना अनिवार्य होगा।
- पद का विस्तृत विवरण परिशिष्ट-1 में संलग्न है।
- इच्छुक अभ्यर्थी, अपना आवेदन पत्र (वांछित स्वप्रमाणित अभिलेखों सहित) दिनांक 02 अगस्त 2026 की सांय 05:00 बजे तक सी.ई.ओ., राज्य नगरीय विकास संस्थान, डा. आर.एस. टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल के नाम पर पंजीकृत डाक से अथवा ई-मेल (siud.uaoa@gmail.com) के माध्यम से प्रेषित कर सकते हैं।
- लिफाफे के बाहर / ई-मेल में आवेदित पदनाम का उल्लेख करना आवश्यक है।

सचिव,

राज्य नगरीय विकास संस्थान,
डा.आर.एस.टोलिया उत्तराखण्ड प्रशासन अकादमी, नैनीताल।

पिन-263001



Dr. R.S. Tolia Uttarakhand Academy of Administration, Nainital State Institute of Urban Development (SIUD)

ABOUT SIUD:

A State Institute of Urban Development (SIUD) has been established in Dr R S Tolia Uttarakhand Academy of Administration.

The institute focuses on the areas of research, capacity building and dissemination of knowledge for the urban sector in Uttarakhand and also for hilly regions of India. SIUD conducts research in emerging themes such as issues and challenges in urbanization in Uttarakhand, urban policy and planning, water and sanitation, municipal finance and governance, land economics, urban mobility issues, livelihoods and migration, disaster mitigation, environment and climate change. SIUD would be engaged in inter-disciplinary research, create networking with other organizations and institutions for suggesting sustainable solutions for hilly areas.

In order to augment its capacities the institute is inviting applications for the Following position:-

1. Position: Faculty - 01 No. (Project/ Program Director (On Contract))

Role: The incumbent shall be responsible for assisting the CEO (SIUD) in carrying out all activities required for successfully conducting all activities of the State Institute of Urban Development (SIUD) and other programmes sponsored by other agencies.

Key Responsibilities/Activities expected to be performed by the individual:

- A. Preparation of Annual Plans and Guidance Documents for approval by the Executive Committee/ Board of Directors.
- B. Performing all such other functions as are delegated or entrusted to him by the Chairman of the Executive Committee/ Director General/ Director.
- C. Preparation and presentation of Training and R&D Proposals.
- D. Coordinate with various Ministries at the National and State levels for scouting projects.
- E. Identification of Partners (National/ International) for strategic tie-ups.
- F. Arrange meetings with top management of strategic partners.
- G. Training Activities:
 - Preparation of program outline and schedule.
 - Development/ Collection of training resources.
 - Coordinating with government departments for participation.
 - Coordination with resource persons
 - Preparation of Programme Report, Feedback Analysis, and report etc.
 - Taking sessions on multiple areas related to Urban Development and Management.

Skills and Qualifications:

- Suitability to undertake the responsibilities mentioned above.



Mandatory Requirements:

- A master's level degree in engineering/ social work/ environmental Sciences/ urban planning/urban development/ Management or a bachelor-level degree in engineering with a postgraduate diploma in Urban Planning and Development from a recognized university.
- At least 20 years of experience working at Senior/Mid-level in any Government Organization/PSUs/government-supported recognized institution.
- Age as of 1st January 2026: 45-65 years.
- Out of 20 years of experience at least 05 years of work experience preferably in the field of capacity building of Urban Functionaries and/or research and development activities in organizations of national/international repute.

Preferred Requirements:

- Hands-on project management experience, an ability to efficiently manage many activities simultaneously, a flair for problem-solving, and an ability to self-navigate.
- Proven understanding of Urban Missions/programs/ schemes launched by central and state governments.
- Ability to translate technical and cross-country knowledge into practical applications.
- Understanding of relevant cross- sectoral areas like water and sanitation, livelihood, migration, etc., and how they are interrelated.
- Good social, analytical, interpersonal, and planning skills.
- Excellent written and oral communication skills.

Remuneration Rs 1,10,000/pm (consolidated)



State Institute of Urban Development
(Dr.R.S.Tolia Uttarakhand Acedemy of Administration Nainital)
Application Form

Advertisement No:-

Date:-

1- Post Applied for-

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Self-attested
passport size
photograph

2-Full Name as per High school Certificate (In Capital Letters)-

2- Date of Birth as per High school Certificate -

D	D	M	M	Y	Y	Age as on 01-01-2026

3-Gender-

Male		Female		Transgender	
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4- Nationality-

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5- Father's/Husband
Name-

6-Address for correspondence (In capital Letters)-

7- Permanent Address(In capital Letters)-

8-Contact No.-

Mobile No.
Landline No.

Email Address

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(Indexing is mandatory as a cover page)



9- Detail of Educational Qualification(High School Onwards)-

University/Board/Institution/ Council of Examination	Examination Passed	Month/Year of Passing	Division/Class /Grade	Percent of Marks	Subjects

10- Details of Technical Qualifications (Mandatory Requirement)-

University/Board/Institution/ Council of Examination	Examination Passed	Month/Year of Passing	Division/Class /Grade	Percent of Marks	Subjects

11- Details of Technical Qualifications (Preferred Requirement) -

Details of Requirement	Yes/No	Document Attached if any (Yes/No)
Hands on Project Management Experience		
Proven Understanding of Urban Mission/Programs/Schemes launched by Central/State Govt.		
Ability to Translate technical and cross country knowledge into practical Applications		
Understanding of Relevant Cross Sectoral areas like water and sanitation, livelihood, migration etc.		
Good Social, Analytical, Interpersonal and Planning Skills		
Excellent written and oral communication skills		

(Indexing is mandatory as a cover page)



12-Details of Previous Experience/ Current Employment (Give Particulars below):-

Name of the Organization	Period of service		Designation	Nature of Duties Performed	Total Monthly Emoluments
	From	To			

(Additional Sheets may be enclosed for any other details of experience)

Note:-Please also attach your latest/detail CV along with self-attested copies of educational and experience certificates.

13. Language Know (Mark) in appropriate category

- a.....(Read) (Write) (Speak)
b.....(Read) (Write) (Speak)
c.....(Read) (Write) (Speak)

Declaration

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge, belief and understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement my candidature may be cancelled, even after my appointment. I hereby solemnly declare that I am of good moral character, have never been found guilty of or involved in any act of misconduct, and that no criminal case or criminal proceedings are pending against me before any court of law.

I undertake to abide by all the terms & conditions mentioned in the advertisement given by the department.

Place:-
Date:-

Signature of the candidate
Name:-

(Indexing is mandatory as a cover page)

OK